

Big Horn County School District Number One PAYROLL VOUCHER AND LEAVE REPORT

Employment Voucher

Today's Date _____

Leave report

Location: RMHS

Payee: _____

Burlington

Address: _____

RMES

RMMS

District

Dates	Assignment	Unit of Pay	Amount

Approved By: _____ Building Administrator: _____

STATE OF WYOMING
County of Big Horn or Park } ss:

The undersigned swears or affirms that the services mentioned in the foregoing account were furnished as stated, that the bill is just and correct, due and wholly unpaid by the School District or by any individual.

Signed: _____

Leave Report

_____ was absent from regular assignment on the date (s) shown above, for the reason specified below.

Illness

Vacation

Personal Leave

Holiday

Bereavement Leave

Athletic Assignment

Other (explain) _____

Field Trip Assignment

Other Activity Assignment

Code	Amount

Payroll Clerk: _____

Superintendent: _____

Paid By Warrant Number: _____