

BIG HORN COUNTY SCHOOL DISTRICT NUMBER ONE
Box 688
Cowley, Wyoming 82420
POLICIES AND REGULATIONS
File: BEDB

AGENDA FORMAT/PREPARATION AND DISSEMINATION

The order of business during any meeting of the Board shall be determined by an agenda prepared by the superintendent in consultation with the Board Chairman.

Members of the staff or public who wish to have particular items placed on the agenda or who desire to make presentations before the Board, may make such requests to the Superintendent or Board Chairman.

The agenda, together with supporting materials shall be sent to the Board members by the Superintendent prior to the meeting, if at all possible, to permit them to give the items of business advance study.

The agenda shall be posted on the door of the district office and all attendance centers and shall be distributed to interested organizations and agencies that request copies.

The Board shall follow the order of business set by the agenda.

Guests appearing before the Board to speak may be given precedence to other agenda items.

Current practice codified 1977

Adopted: date of manual adoption

Revised: 12/6/84