

BIG HORN COUNTY SCHOOL DISTRICT NUMBER ONE  
Box 688  
Cowley, Wyoming 82420  
POLICIES AND REGULATIONS  
File: GCA

**PROFESSIONAL STAFF POSITIONS**

All certificated positions in the school district shall be established initially by the Board.

In each case, the Board will approve the broad purpose and function of the position in harmony with state laws and regulations, approve a statement of job requirements as recommended by the superintendent and delegate to the superintendent the task of writing, or causing to be written, a job description for the position.

The Board wishes the superintendent to maintain a comprehensive, coordinated set of job descriptions which set forth clear-cut responsibilities for all positions so as to promote harmony and efficiency in school operations.

Although positions may remain temporarily unfilled, only the Board may abolish a position it has created.

Current practice codified 1977  
Adopted: date of manual adoption

LEGAL REFS. . .W.S. 21.1-174, 21.1-175  
Wyoming Education Policies Reference Manual, code GCA

Note: Job descriptions for various certificate staff positions are maintained in a separate manual