

BIG HORN COUNTY SCHOOL DISTRICT NUMBER ONE
Box 688
Cowley, Wyoming 82420
POLICIES AND REGULATIONS
File: GCI/GCID

**PROFESSIONAL STAFF DEVELOPMENT
OPPORTUNITIES/VISITATIONS AND CONFERENCES**

The Board recognizes the importance of developing, improving, and extending staff skills. Therefore, the superintendent together with principals shall provide:

1. Orientation for new staff members
2. Planned in service programs for all staff from time to time.
3. Coordination of effort by teachers, principals, students, and the community in the development and improvement of curriculum.
4. Teacher access to a wide variety of educational publications, reports, and materials that will contribute to professional growth. Materials will be selected by the administration in accordance with the needs and recommendations of teachers.
5. Opportunities for teachers to visit other classrooms and attend conferences and demonstrations as the administration deems necessary for professional staff development.

The principal, with the concurrence of the superintendent, is authorized to grant professional leave to staff members to attend meetings related to their profession. Teachers may be authorized no more than three working days of leave for such participation. The district shall pay the cost of substitutes when they are necessary for such purposes. All other costs of such events shall be borne by the teacher. Leave from regular service under this policy is not to be considered as a fringe benefit to which every teacher is entitled on a regular basis.

If the attendance of a teacher at a conference, convention, clinic, workshop, or meeting is required by the district as part of the district's staff development plan, or is determined to be essential to meeting the goals and objectives of the district, the superintendent shall authorize payment of necessary related expenses such as registration fees, transportation, meals, and lodging and substitutes.

Current practice codified 1977
Adopted: Date of Manual Adoption
Revised: 11/9/95

LEGAL REF.: Wyoming Education Policies Reference Manual, code GCL