

BIG HORN COUNTY SCHOOL DISTRICT NUMBER ONE
Box 688
Cowley, Wyoming 82420
POLICIES AND REGULATIONS
FILE: GDA

SUPPORT STAFF POSITIONS

All support staff positions in the school district shall be established initially by the Board.

In each case, the Board will approve the broad purpose and function of the position and a statement of job requirements as recommended by the superintendent. It shall delegate to the superintendent the task of writing, or causing to be written, a job description for the position.

The Board wishes the superintendent to maintain a comprehensive, coordinated set of job descriptions which set forth clear-cut responsibilities for all positions so as to promote harmony and efficiency in school operations.

Although positions may remain temporarily unfilled, only the Board may abolish a position it has created.

Current practice codified 1977

Adopted: date of manual adoption

Note: Job descriptions for various support staff positions are maintained in a separate manual.