

BIG HORN COUNTY SCHOOL DISTRICT NUMBER ONE
Box 688
Cowley Wyoming 82420
POLICIES AND REGULATIONS
FILE: JQ-E

STUDENT FEES, FINES, AND CHARGES
(Guidelines for the Development of School District Policy)

Section 1 - DEFINITIONS: As used in these rules:

1. "Fee" means any remuneration whatever paid by any pupil or parent to any school district or officer of employee thereof in money, kind services, or merchandise.
2. "Curriculum" means all courses of study which are offered for credit in the school.
3. "Regular School Hours" means those hours during which each pupil would normally attend school.

Section 2 - No school district or trustee, officer, employee thereof shall charge to any pupil, or to his parent or guardian for the pupil, any of the following fees or charges within the school system:

1. Fees as a precondition for attending school;
2. Services or material fees for classes and subjects offered in the school including, but not limited to , industrial arts and home economics; provided, however, that materials are made available at cost for special projects made by pupils when such materials are furnished by the school district as an agent for the pupils;
3. Fees required to be paid as a precondition to the students participating in or attending interscholastic, social, band, or intramural sports or other activities held during regular school hours;
4. Any charge or fee for the rental, use, or purchase of textbooks, other equipment such as laboratory equipment and books, lockers and mechanical drawing equipment; provided, however, that district may require a reasonable refundable deposit to be made on textbooks and equipment so long as such deposits are refunded upon return of such textbooks and equipment so long as such deposits than ordinary wear and tear, and the district provides, by written policy, for the enrollment, without deposit, of impoverished pupils in courses that require textbooks, equipment, supplies, or any combination of them;
5. Fees for the furnishing of non-personal equipment and supplies for any course in physical education offered in the school (see Section 5);
6. Fees, other than reasonable charges of postage, handling, and copying, for furnishing transcripts and other pertinent and available student records to persons or agencies on the person's behalf or at his request;
7. A school district may not charge or receive commissions for services or materials purchased from an outside vendor. This is not intended to include school board approved organizations.

Section 3 - A school district shall provide free of charge the following:

1. Workbooks, and/or other supplies required to be used to complete any course offered for credit by the district; such quantity of supplies deemed reasonable for the completion of the course shall be furnished to the student by the school district. Further quantities shall be provided by the student;

2. Band instruments and other specialized equipment for impoverished pupils. Standards to be used in determining who is an impoverished pupil are to be formulated by the local school district.

Section 4 - School districts may charge fees except as limited by Sections 2 and 3. Examples are as follows:

1. School lunches; provided, however, that such charges are permitted by existing applicable state and federal law;
2. Damage to or loss of school property;
3. Activity tickets which permit holders to attend intramural, interscholastic, or extracurricular activities; provided that the function is not held during regular school hours, or purchase school newspapers or school annuals; provided that the purchase of all such tickets is not mandatory;
4. Materials, printed matter, edibles of an enrichment nature; provided, however, that the purchase of such articles is not mandatory nor required for the completion of the course;
5. Reasonable fees for cleaning and laundry.

Section 5 - School districts may require certain articles of everyday usage and personal nature including, but not limited to, footwear, rugs, paper tissues, towels, etc., to be furnished by the student, parent, or guardian when such is in the interests of the health and welfare of the student. However, school district shall pay the fees of those impoverished pupils who cannot afford to pay the fees for the items enumerated in Section 4 (a), (c), (d), and (e). The standards to be used in determining who is an impoverished pupil are to be formulated by the local school districts.

Section 6 - No school district or its personnel may, as a result of nonpayment of the fees and charges stated in Section 2 of these rules:

1. Collect such fees;
2. Withhold diplomas, transcripts, credits, or grades for courses successfully complete;
3. Suspend or dismiss a pupil;
4. Deny admission to any pupil;
5. Take any punitive action against any pupil;
6. Sue the child or his parents for the payment of such fees or charges; or,
7. Remove from or deny admission to any pupil to any particular class subject or intramural, interscholastic, or extracurricular activity.

Section 7 - Any school district through its authorized personnel may enforce collection of the fees stated in Section 4 of these rules and regulations by suspension or dismissal of the pupil in the manner provided by Chapter 4, Article 3, of the Wyoming Education Code of 1969, or by other appropriate civil or criminal proceedings permitted by law including suit at law.

Adopted: WSBE November 13, 1975