

BIG HORN COUNTY SCHOOL DISTRICT NUMBER ONE  
Box 688  
Cowley, Wyoming 82420  
POLICIES AND REGULATIONS  
FILE: KDB

**PUBLIC'S RIGHT TO KNOW**

The Board is a public servant, and its meetings and records shall be a matter of public information except as such meetings and records pertain to individual personnel and other classified matters.

The official minutes of the Board, its written policies, and its financial records shall be open for inspection at the Superintendent's office by any citizen desiring to examine them during hours when the office if the superintendent is open. Additionally, a copy of the official minutes shall be posted in each school for public inspection. However, no records pertaining to individual students or staff members shall be released for inspection by the public or any unauthorized persons, either by the superintendent or other persons responsible for the custody of confidential files.

Only the Board, subject to federal and state laws and regulations, may approve the release of directories containing names and addresses of students or employees, and shall do so only when release is in accordance with the law and is in the best interest of the students or employees.

Current Practice Codified 1977  
Adopted: Date of Manual Adoption

LEGAL REFERENCES: Family Educational Rights and Privacy Act of 1974 (P.L. 93-380) W.S. 9-9-102, 21-3-110(b)-(q)

CROSS REFERENCES: BEDG, School Board Minutes  
GBJ, Personnel Records  
JRA, Student Records