



Big Horn County School District #1

Classified Application

Note: Applications which are submitted to a school district will remain active at that district for one year. The district will normally keep the application on file for two years. Contact individual districts

Personal Information	Last Name, First, Middle	Social Security Number
	Present Address	Date
	City/State/Zip	Home Phone
	U.S. Military Service: _____ Branch: _____ From: _____ To: _____	Other Phone
	Duty and Training while in service: _____ _____	E-mail Address
	When will you be available to begin work?	

Position Information	Position Applied For:						
	Location:	Burlington	RMES	RMMS	RMHS		
	Full Time Interest:	<input type="checkbox"/> Yes	<input type="checkbox"/> No				
	Part Time Interest:	<input type="checkbox"/> Yes	<input type="checkbox"/> No				
	Substitute Work:	Custodian	Paraprofessional	Cook	Secretary	Library	Bus Driver
	Days:	<input type="checkbox"/> Yes	<input type="checkbox"/> No				
Evenings:	<input type="checkbox"/> Yes	<input type="checkbox"/> No					

Experience	Begin with the most recent position. Attach an extra sheet if needed.			
	Name of Business/School Address & Phone	From-To	Position	Reason for Leaving

Academic Preparation	Include High School, college and university preparation and other training.						
	Name of School & Location	Dates Inclusive	Degree	Major	Minor	# of Sem. Hrs.	
						Major	Minor

References	Please list three to five persons who can answer questions concerning your qualifications for the position you seek. Include superintendents, principals and other supervisors under whom you have worked. The district reserves the right to contact persons not specified by you. Submission of an application to the district constitutes your permission and consent for the district to contact any person(s) and discuss you, your qualifications and other pertinent matters.			
	Name/Title	Address/City	Email	Phone

Personal Information	Are you able to perform the essential functions required of the position for which you are making application, with or without accommodations? If no, please explain:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Have you ever been convicted of a felony or any offense involving moral turpitude (e.g., theft, attempted theft, murder, rape, swindling, and indecency with a minor) or has any court received a plea of guilty or a plea of nolo contendere from you? If yes, please explain:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Have you ever been convicted of any felony or sentenced or received a deferred prosecution or probation for any charge including any crime relating to child abuse or neglect, or any crime relating to sexual abuse of a minor? If yes, please explain:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Have you ever been dismissed or asked to resign from any job? If yes, please give details:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Are you legally authorized to work in the United States?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Will you, now or in the future, require sponsorship for employment status (e.g. H-1B visa status)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Wyoming school districts do not discriminate on the basis of race, color, national origin, sex, age, disability, political affiliation, religion or belief in relation to admission, treatment of students, access to programs and activities, or terms and conditions of employment. Any person who feels that discriminatory conditions exist concerning Title VI, Title IX or Section 504 of the Rehabilitation Act of 1973 may contact the district's coordinator or the Wyoming Department of Education, Office for Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, Wyoming 82002-0050, 307/777-6198; or the Office for Civil Rights, Region VIII, U.S. Department of Education, Federal Office Building, Suite 310, 1244 Speer Boulevard, Denver, Colorado 80204-3582, 303/844-5695, TDD 303/844-3417.

General Information	1. List any honors you received in college:
	2. List any honors you have received as a professional:
	3. List your professional and community activities.
	4. In the last three years, approximately how many days have you been absent from work or school because of accident or illness unrelated to a physical or mental disability or handicap? _____
	5. Summarize special skills, qualifications and equipment used:

Authorization	I authorize any school district to which this application is submitted to obtain information about any criminal records I may have. I also authorize all governmental agencies to provide information to the school district about any criminal record I may have. I verify that all information on this employment application is true and complete. I understand that any misrepresentation, falsification, or omission on this application or other documents submitted to the school district will be sufficient cause for this application not to be considered by the school district or for dismissal if I have been employed.
	I authorize any Wyoming school district for which I have completed an employment application to check my references, to obtain information from my prior employers and educational institutions, and to take other actions to investigate any information provided in my employment application, and to obtain information relevant to evaluating my qualifications and fitness for a teaching position. I authorize the release of any and all information or records maintained by the Wyoming Department of Family Services. I authorize my listed references, past employers and educational institutions, and anyone else who has information about my work history, education, qualification or fitness, to provide such information to any Wyoming school district. I release the school district and all persons providing information to the school district from any liability whatsoever for obtaining and providing that information.
	Upon occasion, school districts are asked by other educational institutions, such as other districts, to provide names of candidates for areas in which they have vacancies. Do you consent to the release of your application information to these other institutions? <input type="checkbox"/> Yes <input type="checkbox"/> No

A photocopy of this release shall be effective as the original. Electronic submission shall be interpreted as authorization of the above information.

Signature

Date

**Big Horn County School District #1
P.O. Box 688
Cowley, WY 82420
Phone 307-548-2254 Fax 307-548-7610**